

## GTC. MANAGEMENT COMMITTEE

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### Minutes of the Committee Meeting held on Monday 11 April 2016

**Present:** Rob Eldridge (Chairperson), Tony Haworth, Del Campbell, Murray Vaughan, Chris Lees, , Rob De Vivo.

**Apologies:** Lynne Buchanan, Connie Spence, Fiona Weinert, Daimian Jordan, Peter Campbell

#### Minutes of Previous Meetings (tabled):

Amendments to last minutes: GTC requests response from ITS in relation to their intentions to move forward. Letter of intent from GTC re supporting ITS to remain at the centre.

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Minutes to be accepted with amendments

Moved: Rob De Vivo                      Seconded: Del Campbell

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#### Business Arising:

- Issue with provision of council water to site discussed. Connection via Racecourse Road included in councils program of works
- Tender submitted to host the NSW Country Junior Championships for the next 3 years. Response received and query made in relation to proposed cost for court hire for tournament. Suggested response of a nominal fee of \$1/court/day. Noted that a letter of support was requested from Council, however due to the impending tender for the lease of the premise council was unable to provide.

#### LMW Report (Del Campbell)

Changes to handicap system accepted by committee and teams notified.  
Round robin event to be held at Terrigal

#### Maintenance (Chris Lees)

- ITS reported nets and winder replacement through the site to be completed this coming Wednesday by JD Sports. ITS raised the issue that they are disappointed GTC are not contributing to this and again ask for assistance with the invoice that exceeds \$3500. Discussion around this issue and it was agreed by the committee that reimbursement of any costs associated with the replacement of nets was not warranted.
- ITS notified of a break in where copper pipe was taken from virtually the entire top centre around taps and into toilet systems and hot water service, bubbler head and taps also stolen (Cost approx. \$1,500). Police were notified with a police report number E60246377. Discussion around this issue and it was agreed by the committee that this event, and any other like it, should be reported immediately to the GTC Committee, ITS to be notified of this requirement. ITS to be requested to provide additional information of break in and whether it would be covered under insurance, GTC may be able to assist with their insurance if required.
- ITS request GTC to look into "the invoices emailed through some time ago regarding lighting to the upper centre car park and also the lower centre please. These are vital security items that should be installed at Gosford Tennis Centre as suggested by the investigating police team. Committee agreed additional quotes for security lighting and CCTV should be pursued. Suggested lighting should be considered as a first step prior to CCTV cameras being considered.
- It was noted that other maintenance issues, as included on the Maintenance / Minor Works Register, are reported as being progressed by ITS. Other minor issues were raised and will be included on the register and notified to ITS.
- It was raised that any urgent issues, especially in relation to safety, should be raised immediately with ITS to ensure a timely response.

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**Treasurer's Report** (Tony Haworth):

The Finance Report for March finances and other financial matters was tabled.  
Payment of outstanding invoices approved

Treasurer's Report to be accepted

Moved: Chris Lees,                                Seconded: Rob Eldridge

Matters arising

- Chris Lees to follow up with Sharon Mitchell re administration rights for the Gosford District Tennis Association Facebook page. Visual Strategies to be the main administrator of the page.
- Revised quote for the fencing for courts 10&11, \$19,976 (3 quotes received and the cheapest taken). Agreed by committee that a revised quote is required with fencing between courts removed
- Costs of Umpire Chairs and Players Chairs discussed by the committee. Agreed that alternative suppliers be sourced.
- Resurfacing for courts 5,6&7 at a cost of up to \$40,000 agreed by the committee

Moved: Tony Haworth,                                Seconded: Murray Vaughan                         Approved

- Fencing of courts 5-9 at a cost of \$34,250 agreed by the committee.

Moved: Chris Lees,                                Seconded: Rob Eldridge                                 Approved

**General Business**

- Craig Ryan recommended to the committee by Tony as a potential committee member. Craig has extensive business experience and would be an asset to the [GTC](#).
- Recommendation that the potential to hold a Gala Day at the Gosford Tennis Centre be investigated. Suggested to coincide with the completion of improvement works at the centre.
- Noted that any member is welcome to attend [GTC](#) meetings.
- [Saratoga](#) Courts – Access provided and courts inspected. Estimated \$35,000 to bring the centre up to a usable level, any funds required to be sourced from [Saratoga](#) directly. Contract documents still pending.

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Gosford Tennis Centre – Tender Documents

- Discussion on the details of the contract documents. Conversation mainly related to the issue of 50% of fees for hire to be retained by Council.
- Submission of document due 3 May 2016 with the majority of the document already in place. Document to be circulated to group for comment and send to Tennis Australia for comment.
- Concern was raised over the document and its complexity. It was suggested to get a legal opinion for the document prior to submission. Committee agreed to get legal advice for up to \$2,000.

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Moved: Tony Haworth,                                Seconded: Rob De [Vivo](#)                                 Approved

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**Correspondence received**

- It is noted that correspondence was received from IFS in relation to future relationship between [GTC](#) & IFS. E-mail dated 14 March 2016 & 4 April 2016.

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Next meeting: 9 May 2016